



**Draft Central Bedfordshire Council Park
Home Site Licensing Fees Policy
2014**

**Appendix C - Fees and Charges Schedule
Entry**

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A summary of the fees contained within the Park Homes Fees Policy is provided below for inclusion within the Council's Fees and Charges Schedule.

Once incorporated within the Council's Fees and Charges Schedule park home fees and charges will be adjusted each year by the same mechanism as other fees and charges on the schedule.

Additions

Caravan and Mobile Home Site Licensing Fees

	Initial Licence Fee	Standard Amendment or Transfer Fee	Site Expansion Amendment Fee	Annual Fee
Fee	£53.61 per pitch	£249.88 per site/application	Standard Amendment Fee (£249.88) plus £8.70 per additional pitch	£11.62 per pitch

These fees only apply to "relevant protected sites" and therefore the following categories of sites are exempt:

- Sites not requiring licensing
- Sites for holiday use only
- Sites where there are times of the year where no caravan may be stationed

In addition to this Single Pitch Sites are currently exempted from Annual Fees.

Annual fees may be adjusted to take into consideration any deficit or surplus in the account for annual fees from previous years.

For the sake of clarity, annual fees will be determined by the number of pitches that the licence permits.

Fee for Fit and Proper Persons Register Applications = £105.75
(only applies to relevant protected sites)

Fee for Depositing Site Rules with the Council = £30.91

Amendment to Existing Entry

Housing Act 2004 Enforcement entry in the SCH&H section of the Fees and Charges Schedule to be amended for 2014/15 onwards so that the title reads "**Housing Act 2004 and Park Homes Enforcement (VAT n/a)**" and the entry beneath reads:

"Recipient of Housing Act or Park Homes Enforcement Notice (per person)"

And

"Admin charge for undertaking Works in Default in relation to enforcement activity - per Enforcement Notice"